

Middleton St George Parish Council

Date: Monday 14th June 2010 at 6.30pm

Present: Councillors: Doris Jones (Chair), Steve York(Vice-Chair), Martin Walker, Mark Miller, Rhys Maybrey, Jeff Quick
Joyce McBride - Clerk

1. Apologies for Absence

Councillors Brian Jones, Maggie Beadle, Andy Hill, Ian Dodds

2. Declarations of Interest

None

3. Approval of Minutes

The Minutes of the meeting held on 10th May were approved as a true record with the exception of item 6.b. which was changed from “Resolved: Cllrs. Walker and Beadle to set up a meeting to introduce the idea to all three allotment sites”, to read “Resolved: The Allotments Sub-Committee will introduce the idea of self management to allotment tenants”.

4. Matters Arising from the Minutes

4a. Proposed flagpole for The Front, MOR – members felt that this was not appropriate, therefore no further action.

4.b. Giant Hogweed, The Front, MOR – Cllr. D. Jones reported that this will now have been treated, at a much reduced cost, by DBC and that it will continue to need yearly treatment.

4.c. Model Boat Club electricity payment – The Clerk reported that the agreed amount had now been paid and read out a letter from them explaining reasons for the delay.

5. Playing Field

5.a. Cllr. Walker signed the Health and Safety report.

5.b. Cllr. D. Jones reported that the baby swing removed by DBC was not repairable but that she hoped DBC will be giving us two new swings.

6. Allotments

6.a. Cllr. Walker discussed the allotment correspondence which contained mainly offers of plots to those on the waiting list and issuing of new contracts. He explained that two letters had been sent to one tenant asking for a meeting over his lack of usage but had no replies, therefore it was agreed to return his rent for the year and terminate his contract.

Resolved: The Clerk to write to the tenant concerned returning his rent and terminating his contract.

6.b. Cllr. D. Jones informed members that someone had put a lock on the Sadberge allotment gate and discussion over Deeds to the land took place.

Resolved: The Clerk to write to Durham County Archive department requesting to borrow the Deeds to Sadberge Road allotment land.

7. Water Park

Cllr. D. Jones informed that the Stage 2 application is still in progress.

8. Risk Assessment document

The Clerk reported that the yearly audit had found that this document was not signed for the year 09-10 therefore Cllr. D. Jones signed on behalf of all members.

9. Salary Review

Cllr. D. Jones proposed that the Clerk's annual salary be increased by one percent. This was agreed unanimously.

Resolved: The Clerk to increase her annual salary by one percent.

10. Planning Applications –

10.a. a. 10/00270/FUL Erection of dwelling house and detached garage at 65 Middleton Lane, MSG – **object on grounds that there should be no infill development in a conservation area.**

10.b. 10/00284/FUL Erection of conservatory extension & detached sun lounge at Saxonville, 24 The Greenway, MSG – **no comment.**

10.c. 10/00325/LBC Listed building consent for refurbishment works including windows replacement, erection of replacement entrance porch and internal alterations at Garden Cottage, Low Middleton Hall, Low Middleton, MSG – **no comment.**

10.d. 10/00350/FUL Erection of rear conservatory at 20 Washington Avenue, MSG – **no comment.**

10.e. 10/00359/FUL Listed Building Consent for roof repairs – replacement roof slates, lead flashing and removal of 20th century water tank at Low Middleton Hall, Low Middleton, MSG – **no comment**

10.f. 10/00367/FUL Erection of single and double storey extension to rear and enlargement of porch to front at 40 Washington Avenue, MSG – **no comment.**

11. Financial

11.a. The following **payments** were approved:

- Mastercopy Limited from 18Sep09 - £276.00
- A. Short refurbish noticeboard and millennium seat - £175.00
- DBC various work re. Christmas lights Dec09 - £618.66
- J.A. Armatage Annual Internal Audit & preparation of the Financial Statement for YE 31Mar10 - £150.00
- J. McBride printer paper(£2.12), stamps (£3.84), pay Ralph Harrison fix Sadberge Allotments gate (£15.00) - £20.96
- Zurich Insurance plc Annual Insurance premium - £1,161.97
- Northumbria Water (DDs) – Killinghall £2.63, Belle Vue £11.26
- M. Palfreman Ground Maint. Mar-May10 – £1650.19
- **Resolved:** The Clerk to request that M. Palfreman list what work each payment covers when he sends in his invoices.
- J. McBride Union Jack Flag - £67.56
- Wages – Litter Picker £489.93, Cleaner £168.00, Parish Clerk £421.33

Out of 106 Money:

- Charminster Developments from 18Sep09 - £2,092.01
- Thorn Welding lock on YC door - £72.85
- DBC hard wire testing & replace RCD - £1,254.44.

11.b. Payments coming in:

- LDPC contribution to Ground Maintenance Oct09-Mar10 - £158.42
- Allotment rent - £39.00
- Darlington & District Model Boat Club rent £385, electricity £699 minus weed application £176.25, total of £907.75

<p>11.c. Budget spend - Cllr. D. Jones stated that another meeting needs to be held to discuss.</p> <p>11.d. Annual Internal Auditor Report - Councillors had no questions over this report.</p> <p>11.e. Annual Return Statement of Accounts – the accounting statements were approved by the Parish Council and signed by Cllr. D. Jones</p> <p>11.f. Annual Governance Statement – the annual governance statement was approved by the Parish Council and signed by Cllr. D. Jones</p> <p>11.g. Quarter Internal Audit due by Parish Councillor end June – Cllr. Miller volunteered to carry out this internal audit.</p>
<p>12. Correspondence All correspondence was acknowledged without further actions.</p>
<p>13. Date of the next meeting – Monday 12th July 2010</p>

Signed..... (Chair) Date.....